

# Recruitment of GM – IT, DGM - IT, AGM – Digital Technical Officer (ADC Product) on contract basis



Tamilnad Mercantile Bank Ltd., one of the leading Private Sector Banks in India invites e-application for the following post on contract basis for a period of 1 year working at our Information Technology Department. Please read all the details, information and instructions carefully.

General Manager	Information Technology	
<ul> <li>Deputy General Manager</li> </ul>		
<ul> <li>Assistant General Manager</li> </ul>	Digital Technical Officer (ADC Product)	

Opening date for registering Online e-application - 30.12.2020

Closing date for registering Online e-application - 11.01.2021

Any application submitted without registering online by e-application will not be considered.

Ensure and register your correct email ID/ Mobile No. while creating User ID.

### **General Manager (Information Technology) on contract basis:**

Educational	Engineering Graduate / MCA / equivalent qualification from a recognized	
Qualification	university / Institution	
Eligibility	GMs / DGMs in Public / Private Sector scheduled commercial banks	
Consolidated Pay	Rs.1,40,000/-	
Remuneration	<ol> <li>Reimbursement of monthly house rent, car with driver and other allowances as applicable to other GMs of the Bank.</li> <li>Eligible for casual leave of 12 days per year.</li> </ol>	
Experience	15 years of experience in IT field is mandatory. The candidate should have worked in Banking-IT related areas / projects involving IT Policy and Planning / Financial Networks and Applications / Financial Information Systems / Cyber Security Technologies / Payment Technologies, etc. of which 5 years should be at Senior Management Level.	
Age	50 years and above.	

### **Deputy General Manager (Information Technology) on contract basis**

Eligibility	AGMs / DGMs in Public / Private Sector scheduled commercial banks with	
Liigibility	exceptional experience in IT field at least for a period of 2 years in the cadre.	
Consolidated	Rs.1,25,000/-	
Pay		
	1. Reimbursement of monthly house rent, car with driver and other	
Remuneration	allowances as applicable to other DGMs of the Bank.	
	2. Eligible for casual leave of 12 days per year.	
	Candidate should have exceptional experience in Information Technology	
Experience	field with atleast 5 years of minimum experience and should have practical	
	experience in a Bank in Core Banking environment.	
Age	50 years and above.	

# Role of General Manager / Deputy General Manager (Information Technology) on contract basis:

- Working out computerisation plan for the Bank, keeping information on all mechanisation projects, i.e. implemented, under implementation, sanctioned but to be started, etc.,
- Resource planning and development of trained manpower for manning computerisation projects at all levels.
- Maintaining track of problems in hardware and software areas in branches, assisting branches in solving them, monitoring progress and ensuring maintenance of proper fall-back systems.
- Assisting other departments, identifying in / purchasing of software and hardware for operations.
- Analysis of technology oriented new product in market.
- Identification of core problem areas and development of problem solving strategies.
- Keeping abreast of latest technological developments.
- Implementation of appropriate data, security measures and disaster control procedures.
- Control and monitoring of outside computer processing agencies, cost effectiveness and developing plans for alternative, in-house processing system.
- Monitoring benefits of mechanisation in terms of improved customer service, uptodate house-keeping and accuracy, scope for diversion of time and manpower resources for developing additional business.
- Allocating available resources, both manpower and hardware, to facilitate smooth functioning of the Data Processing schedule.
- Maintaining liaison with external computer agencies to ascertain the services they can offer to our various offices/departments, whenever required, and arranging such services.
- Collecting and storing data related to all aspects of the Bank's operations and supplying processed data to user departments.
- Identifying the sources both internal and external of the data that would be of use to the Branch Head at various levels.

### <u>Assistant General Manager - Digital Technical Officer (ADC Product):</u>

Eligibility	CMs / AGMs in Public / Private Sector scheduled commercial banks with exceptional experience in transformation of traditional operations using digital processes at least for a period of 2 years in the cadre.
Consolidated Pay	Rs.1,00,000/-
Remuneration	<ul><li>1.Reimbursement of house rent and other allowance as applicable to other AGMs of the Bank.</li><li>2. Eligible for casual leave of 12 days per year.</li></ul>
Experience	<ul> <li>Candidate should have exceptional experience with atleast 5 years of minimum experience and should have practical experience in a Bank Digital Transformation.</li> <li>3 years &amp; above relevant experience in Delivery Channel administration in a bank / financial institution.</li> <li>Experience in adopting cost-effective and efficient ways of marketing our ADC products.</li> </ul>
Age	45 years and above.

## Role of Assistant General Manager - Digital Technical Officer (ADC Product) on contract basis:

- Help the bank for driving growth by converting the traditional analog businesses to digital ones with a special focus on creating new value through the smart use of digital tools, platforms, technologies, services and processes (Digital Transformation).
- Oversee operation in the rapidly changing digital sectors like mobile applications, social media and related applications as well as web based information management and marketing

- Aim to generate new business opportunities, revenue streams and customer services from the adoption of digital technologies.
- Helping adopt latest cost-effective and efficient ways of marketing our ADC products.
- Look after the marketing and promotion activities related to Alternative Delivery Channel products such as debit cards, credit cards, prepaid cards and internet banking, mobile banking etc..
- Participate in developing a strategy and plan for the effective administration of the existing alternative delivery channels to maintain operational excellence and service delivery.
- Maintain delivery channel performance metrics based on overall Bank objectives demonstrating delivery channels' contribution to the achievement of desired business outcomes.
- Develops profitability models for each delivery channel and preparation of periodic profit and loss estimates.
- Ensure security and compliance requirements are built in every delivery channel in liaison with Information Security and Information Technology Department.
- Evaluate the cost efficiency of emerging technologies and assess their applicability to various business and technology solutions.
- Should be able to bring in the Industry Expertise for the IT initiatives of the Bank.
- Developing long term plans to sustain and support the business, anticipating the future trends
- Analysis of technology oriented new product in market.
- Keeping abreast of latest technological developments.
- Monitoring benefits of mechanisation in terms of improved customer service, upto date house-keeping and accuracy, scope for diversion of time and manpower resources for developing additional business.

#### Pay / Salary and allowances:

(a) Consolidated pay as given in the table below. No other allowance or perquisites including bonus/ex-gratia, apparel allowance, LFC and medical reimbursement as admissible to the regular employees of the bank will be paid / given.

Category	Consolidated pay in Rs.
General Manager	1,40,000/-
Deputy General Manager	1,25,000/-
Assistant General Manager	1,00,000/-

(b) Eligible for casual leave of 12 days per year.

#### **Procedure of Selection:**

The shortlisted candidates will be called for personal interview through Video Conferencing. The date and time for interview will be communicated to the eligible candidates individually.

#### **Application Fee: Nil**

#### **General Conditions:**

The following enclosures to be uploaded alongwith the e-application

- Self-attested photo copy of SSLC or Higher Secondary Mark Sheet/Transfer Certificate for age proof.
- Self-attested photo copy of Degree Certificate.
- Experience certificate/s and Relieving Letter.

Any information found to be wrong or any candidate found ineligible at any stage of the process or later will result in disqualification of the candidate.

#### **Disclaimer:**

Please note that the e-applications with incorrect / incomplete particulars or without copies of certificates attached are liable to be rejected.

The Bank reserves the right to reject any application without assigning any reason and Bank's decision in the matter of eligibility, interview and selection would be final. The Bank reserves the right to eliminate the ineligible candidates at any point of time before, during or after the personal interview / selection. The decision of the Bank is final.

The e-applications will be scrutinized and the shortlisted applicants will be communicated individually by post / e-mail with details of the interview. The Bank reserves the right to reject any application at any point of time without assigning any reason and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.

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